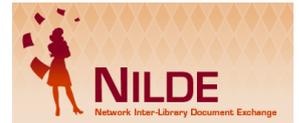


## NILDE Service



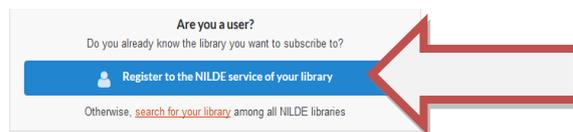
**NILDE** is a Document Delivery service software that allows libraries to request and provide documents reciprocally. Each user has an easy-to-use tool for retrieving documents and managing bibliographic data.

To access the service, you must register as follows:

- Log on to <https://nilde.bo.cnr.it/>



- Select *English* at the bottom of the page
- Access the registration area at bottom right of the page



- Click on **NO** to the question 'Do you have an IDEM-GARR institutional account?'
- Choose and enter your username, password and click on  (continue).
- Choose your own library by selecting **Italy** from the drop-down menu. Next indicate Milan in 'search by Province'.
- Choose **IRCCS Humanitas Scientific Documentation Center - Milan** and click on  (continue).
- Complete your registration by filling in the fields with your personal information.

N.B. In *E-mail address*: Indicate your University email address, In *Department/ Institute*: 'Without Department'.

- Click  (continue) to complete the registration.

A confirmation email will inform you that the service has been enabled.

Once registered in Nilde you can:

- ✓ Insert a new reference in the bibliography by clicking **Insert new** and filling in the relevant tab.
- ✓ Submit a Document Delivery request to your library either when you enter a new bibliographic reference, or later from your personal MyNILDE.

N.B. Each user has up to 5 requests per week

- ✓ Edit your personal information.